

Captain Sukhwasi Singh Smarak Janta Mahavidyalaya
Ghatampur Knapur
(Affiliated to C.S.J.M. University Kanpur)

PERFORMANCE APPRAISAL REPORT –Academic Year 20 - 20

Self Appraisal

A. *General Information*

- (a) Name
- (b) Date of Birth
- (c) Address (Residential).....
- Ph.No..... Mob. No.....
- E-Mail Id.....
- (d) Designation
- (e) Department
- (f) Area of Specialization
- (g) Date of appointment
 - (i) In the Institution
 - (ii) On the present post
- (h) Honours Conferred

B. *Teaching*

(a) Class taught

Class	Taught in the year		Steps taken for the teaching
	L	T/P	of periods missed during
			Absence of leave
	(1)	(2)	(3)

i) U.G. (B.A. /BSc.)

ii) P.G.(M.A./MSc.)

*(To be filled at the end of every academic year)

**L- Lecture

T-Tutorial/Extra

P-Practical

- (b) Regularity and Punctuality
- (c) Details of course teaching plan, synopsis of lectures and reading lists Supplied to students.
- (d) Details of participation in the following:
 - (i) University Evaluation
 - (ii) Internal Evaluation
 - (iii) Assessment of Home assignments
 - (iv) Conduct of Examinations
 - (v) Evaluation of Dissertation etc.

(C) Details of Innovations Contribution in Teaching during the year:

- (a) Teaching methods
- (b) Evaluation methods:
- (c) Preparation of resource material including books reading materials, laboratory manuals etc.
- (f) Remedial teaching/Student counseling (academic)
- (g) Any other

(D) Improvement of Professional competence

- (a) Details regarding refresher courses/orientation attended, participation in Summer schools, workshop, seminars, symposia etc. including open University course M. Phil./ Ph.D.
- (b) No. of Research papers published
- (c) Details of seminars, conferences, symposia organized
- (d) Membership of Professional Bodies, Editorship of Journals etc.

(E) Participation in corporate Life:

Please give a short account of your contribution to:

- (a) College/University/Institution
- (b) Co-curricular activities
- (c) Enrichment of campus Life(Hostels, sports, games, cultural activities)
- (d) students Welfare and Discipline
- (e) Membership/participation in Bodies/Committees on Education and National Development.
- (f) Professional Organizations of teachers.

E. Assessment

- (a) Steps taken by you for the evaluation of the course programme taught.

F. General Data

State brief assessment of your performance indicating

- (a) Achievements.
- (b) Difficulties faced and
- (c) Suggestions for improvement.

Signature of the Teacher

J. Verification of factual data.

- A. General Information
- B. Teaching
- C. Details of Innovations/ Contribution in Teaching. during the year.
- D. Improvement of Professional competence
- E. Research contributions
- F. Extension work/Community service
- G. Participation in Corporate life.

Signature of Principal